

Job Description:

Internship for 6 months

The candidate will be required use his/her expertise and services in the fields of data entry, general liaison, updation of powerpoint presentations, RSVPs, press clippings, etc. Some of the various activities required to be performed in the course of his/her employment include assistance in events, promotions, media campaigns, marketing collaterals, etc.

This is a full-time role, and the candidate will be required to dedicate their entire working hours exclusively to this assignment.

The candidate should have the provision to work from home twice a week. However, the work-from-home option will be flexible and may be modified depending on the workload and business requirements.

French Language Proficiency : B1

Contact persons: Gayatri Parkash/Sheetal Munshaw

Contact details:

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