

## **FRENCH LANGUAGE INTERNSHIP OPPORTUNITY | ALZEA INDIA**

Are you passionate about the French language and the tourism industry?

ALZEA INDIA is looking for an intern who excels and is passionate about both!

### **Requirements:**

- Proficiency in French, preferably at the B2 level.
- Desired skills: organization, autonomy, attention to detail, proactivity, good presentation, and openness to various tasks.
- Experience in the tourism industry would be preferable.
- Experience with Google Drive and design tools such as Canva would be preferable.

### **Responsibilities:**

- Assist the Business Development Manager with French documentation, French governmental procedures, filing, and visa application processes.
- Maintain and organize the drive for each student, along with regular checks and updates.
- Collaborate with the Business Development Manager on marketing and approaching colleges, hotels, and institutions in France, Francophone countries, and India.
- Perform manual tasks such as document entry, thumbnail creation, etc.
- Collaborate with the French language teacher and expert to optimize time and streamline work processes.

### **Interested candidates should submit:**

- Curriculum Vitae / Resume
- DELF/DALF Certificate

Additionally, a cover letter would be appreciated.

**Send your applications to [internships@alzeaindia.com](mailto:internships@alzeaindia.com)**

We await you with a bag full of macarons and croissants!