



Join Our Team at Atkins Realis!

Are you fluent in French and looking for an exciting opportunity as a Technical/Engineering Coordinator in a dynamic and innovative company? Atkins Realis is seeking talented individuals with excellent French language skills to join our diverse team in India.

About Us: Atkins Realis is a leading global consulting firm specializing in engineering, design, and project management services across various industries such as infrastructure, energy, and environment. With a strong focus on sustainability and innovation, we work on projects that shape the future and create positive impacts in communities worldwide.

Position: Technical/Engineering Coordinator

Location: India (Bangalore / Mumbai / Gurugram)

Language Requirement: Fluency in French (DELF B1 or higher)

Roles and Responsibilities:

- Coordinate technical/engineering activities, ensuring alignment with project objectives and timelines.
- Collaborate with internal teams and external stakeholders to gather project requirements and specifications.
- Assist in project planning, resource allocation, and budget management.
- Monitor project progress, identify risks, and implement mitigation strategies.
- Prepare technical documentation, reports, and presentations in French and English.
- Ensure compliance with quality standards, safety regulations, and industry best practices.

Qualifications:

- French language proficiency certificate (DELF B1 or higher)
- Bachelor's degree in Engineering or related field
- Proven experience in technical coordination or project engineering roles
- Strong organizational, communication, and interpersonal skills
- Knowledge of project management principles and tools
- Ability to work effectively in a multicultural and dynamic environment

WS Atkins (India) Pvt. Ltd.

10th Floor, Safina Towers
3, Ali Asker Road, Bengaluru,
Karnataka – KA, 560052
Tel: +91 (0) 80 4019 9399/199
Fax: +91 (0) 80 4147 5822

Company Registration No.
U721100KA1995PTC017491

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Key Competencies/Other Skills:

- Adaptability to cope with diverse systems and procedures applicable to a variety of projects.
- Demonstrated ability to communicate effectively both verbally and in writing.
- Willingness and proactiveness to work under tight deadlines and take ownership of assigned tasks.
- Customer service-oriented mindset with the ability to manage discussions and documentation processes independently.
- Strong multitasking, prioritization, and independent work skills with minimal supervision.

Why Join Atkins Realis?

- Opportunity to work on cutting-edge projects with global impact
- Collaborative and inclusive work culture
- Professional development and growth opportunities
- Competitive compensation and benefits package

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How to Apply:

Interested candidates are encouraged to visit our website at [www.atkinsrealis.com] to learn more about our company, **please send your application to pooja.sharma@atkinsrealis.com** Please mention your proficiency in French and relevant experience in technical coordination or engineering roles in your application.

Join Atkins Realis today and be part of a team that is shaping the future through innovation and sustainable practices!

Yours sincerely

For **WS Atkins (India) Pvt. Ltd.**

S. Thiyagarajan

Senior Regional Delivery Manager – India Recruitment



Join Our Team at Atkins Realis!

Are you fluent in French and passionate about project services roles such as Document Control, Cost Control, Project Support, or Business Support? Atkins Realis is looking for dedicated individuals with excellent French language skills to join our dynamic team in India.

About Us: Atkins Realis is a leading global consulting firm specializing in engineering, design, and project management services across various industries such as infrastructure, energy, and environment. With a strong focus on sustainability and innovation, we work on projects that shape the future and create positive impacts in communities worldwide.

Position: Project Services Roles (Document Control, Cost Control, Project Support, Business Support)

Location: India (Bangalore / Mumbai / Gurugram)

Language Requirement: Fluency in French (DELF B2 or higher)

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Roles and Responsibilities:

- Document Control: Manage project documentation, ensure version control, and facilitate document review and approval processes.
- Cost Control: Monitor project costs, analyze variances, prepare cost reports, and support cost forecasting and budget management activities.
- Project Support: Assist project managers with administrative tasks, scheduling, coordination, and reporting to ensure project delivery milestones are met.
- Business Support: Provide administrative and operational support to various business functions such as HR, finance, procurement, and compliance.

Minimum Qualification and Experience:

- Graduate in any discipline, preferably in Commerce/Finance.
- French language proficiency certificate (DELF B2 or higher)
- Prior experience in engineering, manufacturing, or construction is preferred.

Key Competencies/Other Skills:

- Adaptability to cope with diverse systems and procedures applicable to a variety of projects.
- Demonstrated ability to communicate effectively both verbally and in writing.
- Willingness and proactiveness to work under tight deadlines and take ownership of assigned tasks.



- Customer service-oriented mindset with the ability to manage discussions and documentation processes independently.
- Strong multitasking, prioritization, and independent work skills with minimal supervision.

Why Join Atkins Realis?

- Opportunity to work on impactful projects with a global reach.
- Collaborative and supportive work culture.
- Professional development and growth opportunities.
- Competitive compensation and benefits package.

How to Apply:

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Join Atkins Realis today and contribute your skills to projects that are shaping the future and making a difference worldwide!

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S. Thiyagarajan
Senior Regional Delivery Manager – India Recruitment



Title: Service Desk Analyst / Service Desk Analyst II
Band: T2 / T3

The Global Service Desk is the central point of contact for AtkinsRéalis end-users reporting Incidents (disruptions or potential disruptions in service availability or quality) and provides first line support or guidance regarding products and services provided by Group IS. The Service Desk provides multi-lingual English + one other language (French) first level IT support for raised IT Incidents or IT Service requests as part of the Global IT Service Desk for AtkinsRéalis. Be the main face of IT Service provided to the organization and drive continuous IT Service delivery improvements. India based Service Desk Analysts are required to work within a shift pattern Monday to Sunday. The Service Desk team are multi-skilled and deal with incidents and requests to allow flexibility of resource provision and provide a 'can do' service for our customers supporting AtkinsRéalis end-users. The Service Desk Analyst reports to the Global Services – Service Desk Lead.

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Experience & Key Responsibilities

- Good understanding of the ITIL v3/V4 framework
- 1-5yrs in Experience in IT Service desk from the global organisations of repute
- Identify, troubleshoot, and resolve IT support issues based on defined troubleshooting scripts and best practices. Execute these activities per defined KPI's.
- Excellent communication skills and customer focus
- Ability to build and maintain efficient working relationships in a team-based environment.
- Strong trouble shooting techniques and analytical thinking. Meticulous attention to detail
- Excellent customer service skills (strong business focus and 'can do' attitude)
- Experience of Windows, Office 365, Active Directory, SCCM, SharePoint 2010, Citrix, Messaging & Remote connectivity, AD, MFA, MDM, Applications, hardware skills set.
- Experience of working to and exceeding targets
- Experience of IS work management systems (ideally ServiceNow)
- Good timekeeping and time management



Good to Have:

- ITIL v3 Foundation Certification
- MS – CIT Certification of Similar
- Experience of working within a multi-cultural environment
- Experience of working in a fast moving and changing large enterprise IT environment
- Experience of iPhone, iPad, Mac, Blackberry, Android, Messaging, Remote Connectivity, AD etc...
- Behavioural Competencies
- Proven experience of delivering process efficiencies and improvements
- Clear and fluent English (both verbal and written)
- Ability to build and maintain efficient working relationships with remote teams.
- Demonstrate ability to take ownership of and accountability for relevant products and services.
- Ability to plan, prioritise and complete your own work, whilst remaining a team player
- Willingness to engage with and work in other technologies.

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What We Can Offer You

- Varied, interesting and meaningful work.
- A hybrid working environment with flexibility and great opportunities.
- Opportunities for training and, as the team grows, career progression or sideways moves.
- An opportunity to work within a large global multi-disciplinary consultancy on a mission to change the ways we approach business as usual.

Why work for AtkinsRéalis?

We at AtkinsRéalis are committed to developing its people both personally and professionally. Our colleagues have the advantage of access to a high ranging training portfolio and development activities designed to help make the best of individual's abilities and talents. We also actively support staff in achieving corporate membership of relevant institutions.

Meeting Your Needs

To help you get the most out of life in and outside of work, we offer employees 'Total Reward'. Making sure you're supported is important to us. So, if you identify as having a disability, tell us ahead of your interview, and we'll discuss any adjustments you might need.

AtkinsRéalis



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